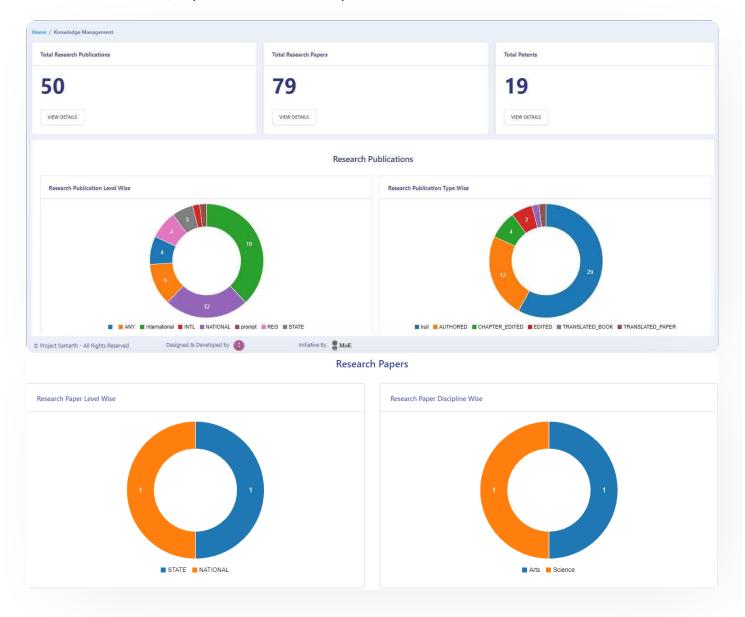
Home / Docs / Employee Services / Knowledge

Knowledge

Introduction

Knowledge Management helps Teaching employees of a university to capture and maintain their Research Publication, Papers & Patents in one place.



Research Publications

Add Research publication

Only Employee can either import their research in bulk by clicking on the "bulk import" button or can add their research individually by clicking on the "Add Research Publication" button present on the top right side of the portal and fill in the required details:

- User ID (select from the dropdown)
- Type (select from the dropdown)
- Title
- ISBN Number
- Refereed (Yes/No)
- Authorship (choose from the dropdown)
- Co-Author
- Page Number
- Title of Chapter
- Publisher
- Year (Select from the calendar)
- Level (choose from the dropdown)
- Document Identifier
- Audience (select from the dropdown)
- Upload
- Plagiarism (Enter percentage of plagiarism)

View

Employee/Admin can view the details by clicking on "eye" like icon available in front of every entry in the history.

Update

Employees can update/edit the details by clicking on "pencil" like icon available in front of every "existing entry".

Research Papers

Teaching employees can manage his/her research papers in this section.

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button or can add their research individually by clicking on the "Add Research Paper" button present on the top right side of the portal and fill in the required details:-

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- Level (Select from the drop-down)
- Discipline (Select from the drop-down)
- Publication type (Peer Reviewed/UGC Listed)
- Title
- Journal Number
- ISSN Number
- Refereed (Yes/No)
- Authorship (select from the dropdown)
- Year (Select from the calendar)
- Impact factor
- Page number
- Volume Number
- Name of First Author
- Name of Co-Authors
- Name of Corresponding Authors
- Abstract
- DOI (Digital Object Identifier)
- Audience (select from the dropdown)
- SCOPUS index (Yes/No)
- Plagiarism (Enter percentage of plagiarism)
- Index Value

## View

Employee/Admin can view the details by clicking on "eye" like icon available in front of every entry.

# Update

Employees can update/edit the details by clicking on "edit" icon.

## **Patents**

Teaching employees can manage his/her patents by clicking on "My Patents".

right side of the portal and fill in the required details:-

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- Title
- Output
- Type (Select from the drop-down)
- Audience
- Upload
- Agency
- Stage (Select from the drop-down)

## View

Employee/Admin can view the details by clicking on "view" icon available in front of every entry.

# Edit

Employees can update/edit the details by clicking on "view" icon.

# Sync Data

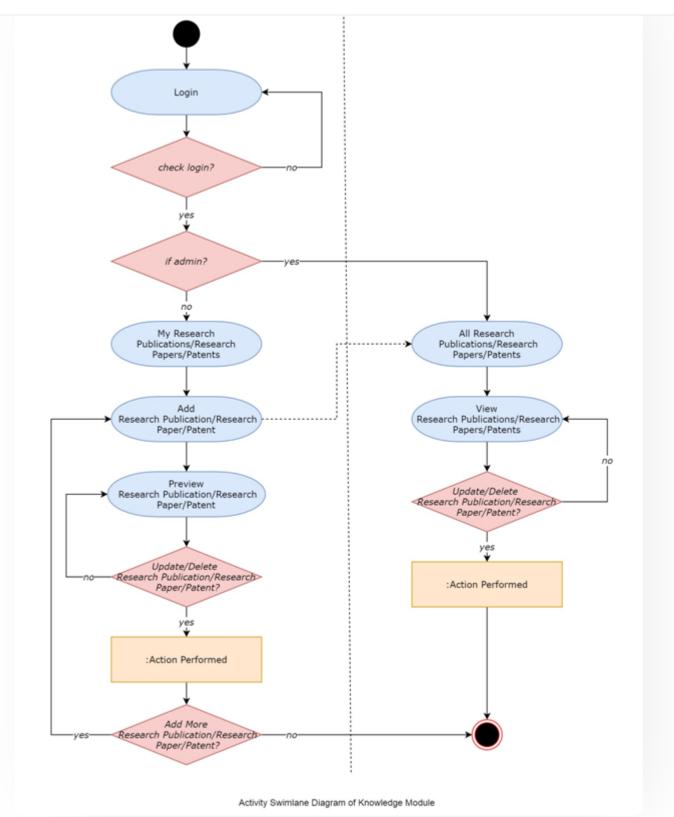
**knowledge\_admin** will be able to sync the data from the HR Profile of employees in bulk.

# Annexure

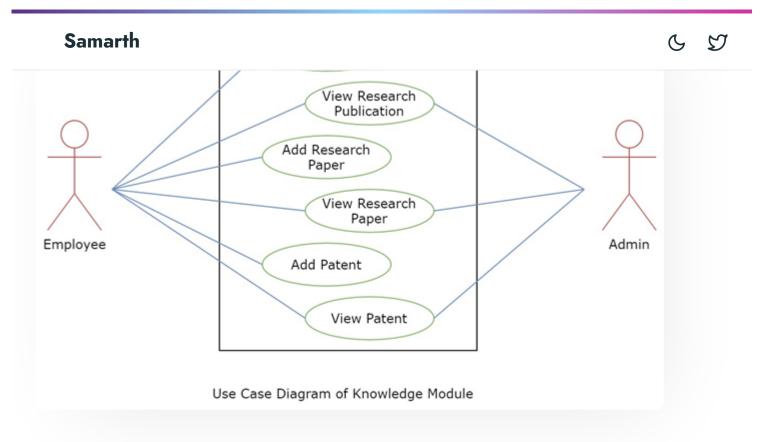
## Roles

| Role Name            | Description                                                                         |
|----------------------|-------------------------------------------------------------------------------------|
| Knowledge_Admin      | Who can monitor all the knowledge-related details and can edit or view the details. |
| Knowledge_Admin_view | Who can monitor all the knowledge-related details by just viewing them.             |
| Knowledge_Employee   | Who can import or add research publications, papers, patents.                       |

# Activity Diagram



## **Use Case Diagram**



## **External Resources**

Image: Module Training Video ♂ | v1 - Update HR Profile

### 🖉 Edit this page

 $\leftarrow \mathsf{IT} \; \mathsf{Service} \; \mathsf{Desk}$ 

Leave Management System →

### INTRO

Getting Started Module Breakup and Prerequisites

### ACADEMICS

Academics

Alumni Portal

Hostel Management Programme Management System Student Feedback Management Training and Placement

#### **ACCOUNTS & FINANCE**

Bill Tracking System Budget & Accounts Endowment Payroll Management System Research Project & Management System

#### ADMISSIONS

CU Admission Userguide CUCET Administrative Portal - CUSB CUCET User Guide for Registration 2021 DU Admission - PG DU Admission - UG DU Admission Backend

#### **BASE MODULES**

University Profile - Organizational Unit & Organigram User Administration

### DATA MANAGEMENT

Content Federation System System Minutes Resolutions Archive Retrieval System University Web Portal - Technical Document C D

Employee Management - Admin Employee Management - Non Teaching Employee Management - Teaching Knowledge Leave Management System ToT Management C D

#### GOVERNANCE

Affiliation Management Estate Management System File Management & Tracking System Inventory Management System IT Service Desk Legal Case Management System Residence Alloaction (E-housing) RTI Management System

#### RECRUITMENT

Recruitment Management (Candidate Portal) - Non-Teaching Recruitment Management (Candidate Portal) - Teaching

Screening Process of Non-Teaching Recruitment Screening Process of Teaching Recruitment Screening Process of Teaching Recruitment- University of Delhi Recruitment Management System (Teaching) - Admin Portal

#### UNIVERSITY FACILITY

Core Communication System Essential Services Grievance Management Health Management System

Transport Management System

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